

# UNIVERSITY APARTMENTS

## University Housing and Dining

### 2020 Parking Placard Form

#### Contract Holder Information:

Name: \_\_\_\_\_ UT EID: \_\_\_\_\_

Phone: \_\_\_\_\_ Apartment: \_\_\_\_\_

Email: \_\_\_\_\_ Date: \_\_\_\_\_

#### Car Information:

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Color: \_\_\_\_\_ Year: \_\_\_\_\_

License Plate #: \_\_\_\_\_ Owner Name: \_\_\_\_\_

Driver Name: \_\_\_\_\_ Driver's DL #: \_\_\_\_\_

- Must provide proof of vehicle insurance and driver license with this form -

*This parking placard is only valid for the registered vehicle indicated on this form while the vehicle owner resides at University Apartments.*

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### Office Use Only

Form Completed: \_\_\_/\_\_\_/\_\_\_ Staff Name: \_\_\_\_\_

Is the Driver listed as a Contract Holder or Family Member at University Apartments? \_\_\_\_\_

Placard ID #: \_\_\_\_\_ Placard 1  or Placard 2

Does driver's license number on ID card match this form? Yes  No

Placard Expiration Date: January 15, 2021 Insurance Scanned/Uploaded: \_\_\_/\_\_\_/\_\_\_

Placard Return Date: \_\_\_\_\_ Staff Name: \_\_\_\_\_

Removed From Account Date: \_\_\_\_\_ Updated in Electronic Record: \_\_\_/\_\_\_/\_\_\_

**There is a \$30 fee for lost parking placards**

# Parking Laws, Rules, Regulations at University Apartments

**General Rules:** Speed limits on University Apartments streets and parking areas are 15 MPH (miles per hour). Motor vehicles, including motorcycles, must not be driven or parked on lawns and sidewalks around the University Apartments, including Jasper Park in the Brackenridge complex. Yellow curbs, in front of dumpsters and fire hydrants, are "No Parking" areas. Watch for pedestrians in crosswalks. Follow the one-way street signage when posted. Parking placards are only valid for the registered vehicle indicated on this form while the vehicle owner resides at University Apartments. If the vehicle owner no longer resides at University Apartments, the contract holder must return the parking placard to the University Apartments Office within 24 hours.

**Vehicle Requirements:** The license plate registration and State inspection sticker on automobiles, motorcycles, motorbikes, and mopeds must be current for vehicles parked on the University Apartments streets and parking areas. Personal boats, campers, RVs and trailers are not permitted at University Apartments. If you are moving and would like to use a moving truck/pod, please coordinate with your Community Advisor for an approved location in your complex. Trailers used for outside commercial purposes are not allowed in University Apartments. Vehicles parked illegally are subject to towing at the owner's expense. Abandoned vehicles will be removed in accordance with the University Abandoned Vehicle policy.

**Abandoned Vehicles:** Your vehicle may be towed if it is identified as an abandoned vehicle, as defined by Texas Traffic Law. An abandoned vehicle is one that has remained more than 48 hours on:

- Public property, is inoperable and more than five years old, or is left in an illegal position or manner.
- Private property without consent of the property owner or person in charge.

**Vehicles may also be towed if they:**

- Are inoperable;
- Are parked in an unapproved area;
- Do not display a valid license plate registration or motor vehicle inspection sticker;
- Are wrecked, dismantled, discarded or continuously inoperable for more than 72 consecutive hours on public property or 30 consecutive days on private property;
- Do not have a placard and are parked in a resident space;
- Have a parking placard that was registered to a different vehicle; or
- There is a complaint about the vehicle.

**Parking Placards:** University Apartments parking placards should be hung from the rear view mirror or placed on the dash of the vehicle where the number is easily seen. Parking placards are available only for contract holders and their registered guests. Each contract holder can register for one parking placard. For an additional placard, the contract holder must complete a separate form requesting the second placard. There is no charge for a parking placard, but if lost or not returned, the fee for the first lost placard is \$30 and for any subsequent lost placards, the cost is \$60. Signs are posted at all University Apartments complex entrances notifying all residents and guests that non-permitted vehicles will be towed. Contact information for the towing company is posted in these signs.

**Guest Parking:** Guest parking spaces are clearly labeled "GUEST" in the complexes. Pay careful attention to directional arrows on the signs. Guests must park only in guest parking spaces to avoid being towed. Vehicles parked in resident parking spaces without a valid parking placard are subject to towing at the owner's expense.

**Short Term Parking:** A limited number of temporary short term parking spaces are available in each complex. These spaces may be used for no more than 30 minutes and vehicle flashers must be on at all times. Any vehicle parking for more than 30 minutes and/or without their flashers on in a short term parking space will be subject to towing at the owner's expense.

**Acknowledgement:** I acknowledge receipt of the above parking rules and regulations regarding parking and towing at the University Apartments and will inform my guests of these rules. I understand and agree to follow the rules and regulations in this document.

\_\_\_\_\_  
Name of Contract Holder

\_\_\_\_\_  
Contract Holder Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Witness