

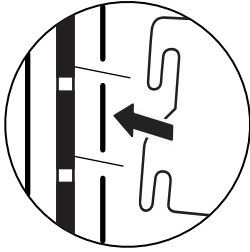
# ADJUSTING YOUR **FULL** LOFT BED

Some rooms in **Blanton, Brackenridge, Duren, Jester, Moore-Hill** and **Roberts** may have this bed.

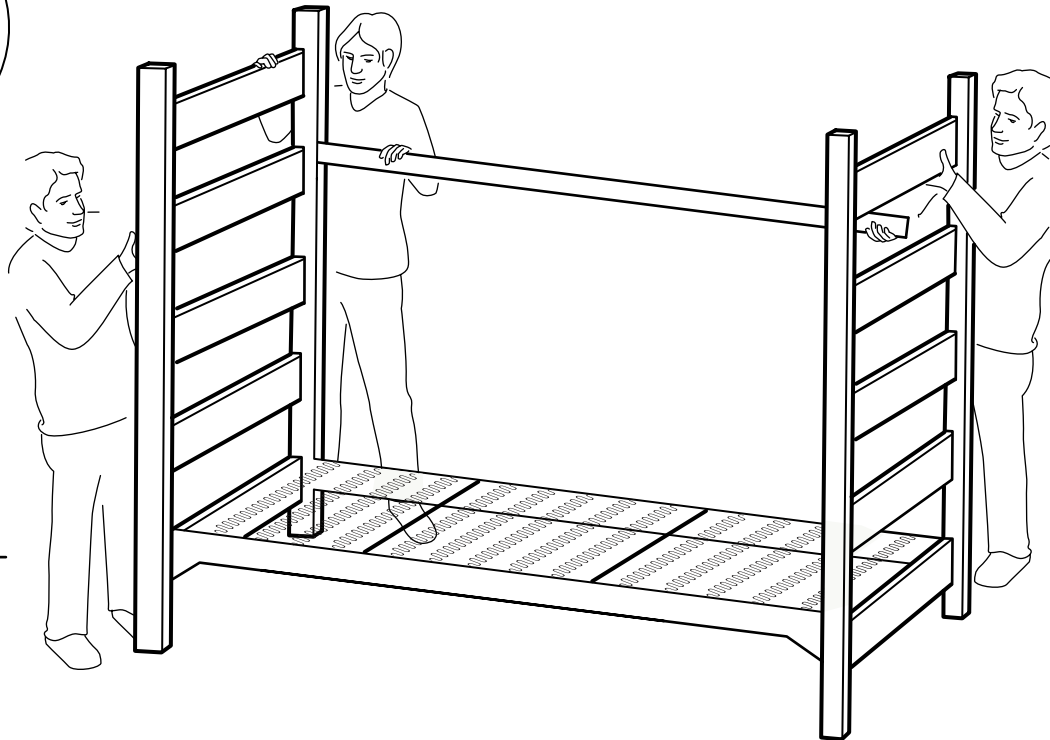
Check with your Resident Assistant or front desk for more information. Please do not attempt to reposition the bed if you are not sure how to do it properly. You can hurt your back or damage the bed.

Damages can cost you anywhere from **\$145** to **\$725**.

- 1** ADJUSTING THE BED HEIGHT REQUIRES **THREE** PEOPLE: two to stand on each end of the frame and disengage the hooks, and one to stand at the side of the bed to support the spring.



- 2** The bed spring has **two** hooks on each end that **insert over** the **steel rods** on the steel channel **embedded** in the wood end. When changing your bed height, it is important to **disengage both hooks** on each end of the spring. If both ends are not disengaged, you may damage the bed spring or the wood.



- 3** Lifting up on the spring while one foot is on the lower wooden cross rail disengages the spring. Sometimes it requires an **upward tapping** under the corner connection to dislodge the spring hooks from the steel rods.

Your 24-hour desk has rubber mallets available for checkout. These can be useful for dislodging the spring hooks.

- 4** If you are moving the bed spring to the **highest** or second-highest position, you should make sure the horizontal stabilizer bar is at the second-lowest rail.

If you are moving the bed spring to the **lowest** position, you should make sure the horizontal stabilizer bar is at the second-highest rail.

If you are moving the bed spring to the **medium** position (parallel to the third rail), you do not need to reposition the horizontal stabilizer bar.

- 5** Your bed needs to be the same height it was upon check in. You can perform the work yourself with two helpers, or have Housing staff reposition the bed for you.

Please enter a Maintenance Request at [https://utdirect.utexas.edu/hfis/FAMS\\_famisSubmit.WBX](https://utdirect.utexas.edu/hfis/FAMS_famisSubmit.WBX)

There is a **\$50** charge for beds not in their original position. This charge will appear on your "What I Owe" page.

